



University of Mumbai

NIRMALA COLLEGE OF COMMERCE

Municipal School Bldg., Rani Sati Marg, Malad (East), Mumbai - 400 097. • Tel.: 2844 1083

Criteria 4.4.2




I/c Principal
Dr. Umeshchandra Yadav



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4.4.2 (B)-Institutional policy details for maintaining and utilizing physical, academic and support facilities




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4.4.2 (B)-Institutional policy details for maintaining and utilizing physical, academic and support facilities

B1:Institutional Policy Details For maintaining and utilizing physical facilities:

Such as Principal cabin,administration office,and NAAC,examination room,staff room and conference /seminar hall:

- i. Regular cleaning
- ii. Proper ventilation
- iii. Easy accessible for stakeholders
- iv. Securities
- v. Proper electrification
- vi. Proper fire safety
- vii. Self contents for health –hygiene
- viii. CCTV for vigilance
- ix. Equipment's as PCs, Printer, etc for administration.
- x. ICT facilities maintenance and upgradation.
- xi. Seating arrangement/furniture and
- xii. Multi media arrangement maintenance.
- xiii. AMCs and support staff for regular ,daily maintenance.



B2:Institutional Policy Details For maintaining and utilizing academic facilities

- i. Regular cleaning of academic facilities
- ii. Proper ventilation of academic facilities
- iii. Easy accessible for stakeholders
- iv. Proper securities to avoid unwanted entrants.
- v. Upgradation of electronic gazette ,equipment's
- vi. Restricted entrants for top most securities.
- vii. Fire Safety measures such as fire extinguisher – refilling and trial, frequent
- viii. Vigilance by CCTVs and its backup
- ix. ICT facilities maintenance and upgradations.
- x. Electrical devices with standard ISO mark and audited.
- xi. Self-contain wash rooms inside each facilities.
- xii. Seating arrangement/allied furniture provided.
- xiii. Maintaining and utilizing multimedia –audio video equipment.
- xiv. Support staff for regular ,daily maintainance.



B3:Institutional Policy Details For maintaining and utilizing support facilities

Support Facilities includes:

- Auditorium
- Indoor Sports(Gymkhana)
- Outdoor Sports (Badminton Court)
- NSS Room
- Boy's Common Room
- Girl's Common Room
- Boy's Washroom
- Girl's Washroom
- Corridors
- Drinking Water Facilities

The instructional policy details for maintaining and utilizing support facilities are as below:

- i. Regular cleaning
- ii. Proper ventilation
- iii. Easy accessible for stakeholders
- iv. Securities
- v. Proper electrification
- vi. Proper fire safety
- vii. Self contents for health –hygiene
- viii. CCTV for vigilance
- ix. Equipment's as PCs, Printer, etc for administration.
- x. ICT facilities maintenance and upgradation.
- xi. Seating arrangement/furniture and
- xii. Multi media arrangement maintenance.
- xiii. AMCs and support staff for regular ,daily maintenance.

